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**TUESDAY, FEBRUARY 27, 2018**  
**CITY COUNCIL REVISED AGENDA**  
**6:00 PM**

- I. Call to Order.
- II. Pledge of Allegiance/Invocation (Councilman Byrd).
- III. Minute Approval.
- IV. Special Presentation.

***“2018 Social Work Day Proclamation”***  
Presented By Councilwoman Carol Berz

V. **Ordinances – Final Reading:**

**PUBLIC WORKS AND TRANSPORTATION**

**Transportation**

- a. [MR-2017-176 Title Guaranty and Trust Company % Kevin Boehm \(Abandonment\). An ordinance closing and abandoning a portion of the unopened Ridgeway Avenue off the 6200 block of Westridge Road, as detailed on the attached map, subject to certain conditions. \(District 7\) \(Recommended for approval by Transportation\)](#)

VI. **Ordinances – First Reading:**

**PLANNING**

- a. [An ordinance to amend Chattanooga City Code, Part II, Chapter 11, Businesses, Trades, and Occupations, relating to Short-Term Vacation Rentals. \(Sponsored by Councilman Henderson\) \(Deferred from 2/20/18\)](#)

VII. **Resolutions:**

**ECONOMIC AND COMMUNITY DEVELOPMENT**

- a. [A resolution declaring surplus of property located at 5909 Hancock Road, identified as Tax Map No. 148P-A-005. \(District 5\)](#)

- b. A resolution authorizing the Mayor to enter into a Donation Agreement with Chattanooga Metropolitan Airport Authority, a registered non-profit, in substantially the form attached, and to execute any related documents between the City of Chattanooga and Chattanooga Metropolitan Airport Authority for the conveyance of property located at 5909 Hancock Road, identified as Tax Map No. 148P-A-005. (District 5)
- c. A resolution authorizing the Mayor to execute an Agreement to Exercise Option to Renew for a one (1) year term with Dardenelle Long, in substantially the form attached, for the lease of the barn at Brown Acres Golf Course for the keeping of animals as consistent with zoning requirements, with an address of 406 Brown Road on a portion of Tax Parcel No. 158I-G-001. (District 6)

### **FINANCE**

- d. A resolution to amend Resolution No. 28058 authorizing a Professional Services Contract with Public Financial Management, Inc. for financial advisory services for a period of three (3) years commencing August 20, 2015, with one (1) optional three (3) year extension, for an estimated annual amount of \$110,000.00.

### **PUBLIC WORKS AND TRANSPORTATION**

#### **Public Works**

- e. A resolution authorizing the Administrator for the Department of Public Works to enter into an agreement with Hefferlin + Kronenberg Architects, PLLC for professional services relative to Contract No. R-17-004-101, Greenway Farm new conference facility, for an amount not to exceed \$76,000.00. (District 3)
- f. A resolution authorizing the approval of Change Order No. 2 (Final) to Layne Inliner, LLC of Orleans, IN, relative to Contract No. W-12-030-201, Highland Park Rehabilitation Project, a Consent Decree Project, for a decreased amount of \$195,250.05, to release the remaining contingency amount of \$50,000.00, for a revised contract amount not to exceed \$2,216,275.83. (Districts 8 & 9) (Consent Decree)
- g. A resolution authorizing the approval of Change Order No. 1 (Final) to Nabco Electric Company, Inc. of Chattanooga, TN, relative to Contract No. W-10-012-201, Telemetry and Scada Upgrades, a Consent Decree Project, for a decreased amount of \$5,633.52, to release the remaining contingency amount of \$90,000.00, for a revised contract amount not to exceed \$893,125.93. (Consent Decree)

**Transportation**

- h. [A resolution authorizing Corbin and Cortney Geary, property owners, to use temporarily the unopened City right-of-way between 1210/1218 and 1300 Hamilton Avenue for the purpose of improving the unopened right-of-way for public access, as shown on the maps attached hereto and made a part hereof by reference, subject to certain conditions. \(District 2\) \(Deferred from 2/20/18\)](#)

VIII. Purchases.

IX. Other Business.

X. Committee Reports.

XI. Recognition of Persons Wishing to Address the Council on Non-Agenda Matters.

XII. Adjournment.

**TUESDAY, MARCH 6, 2018**  
**CITY COUNCIL AGENDA**  
**6:00 PM**

1. Call to Order.
2. Pledge of Allegiance/Invocation (Councilwoman Coonrod).
3. Minute Approval.
4. Special Presentation.
5. **Ordinances – Final Reading:**

**PLANNING**

- a. [An ordinance to amend Chattanooga City Code, Part II, Chapter 11, Businesses, Trades, and Occupations, relating to Short-Term Vacation Rentals. \(Sponsored by Councilman Henderson\)](#)

6. **Ordinances – First Reading:**

**PLANNING**

- a. [2018-010 Jeremiah Moore \(M-1 Manufacturing Zone to R-T/Z Residential Townhouse/Zero Lot Line Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 5601 Tennessee Avenue, more particularly described herein, from M-1 Manufacturing Zone to R-T/Z Residential Townhouse/Zero Lot Line Zone, subject to certain conditions. \(District 7\) \(Recommended for approval by Planning and Staff\) \(Deferred from 2/13/18\)](#)

[2018-010 Jeremiah Moore \(M-1 Manufacturing Zone to R-T/Z Residential Townhouse/Zero Lot Line Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 5601 Tennessee Avenue, more particularly described herein, from M-1 Manufacturing Zone to R-T/Z Residential Townhouse/Zero Lot Line Zone. \(Applicant Version\)](#)

7. **Resolutions:**

**ECONOMIC AND COMMUNITY DEVELOPMENT**

- a. [A resolution authorizing the Mayor to execute an Agreement to Exercise Option to Renew with Ballet Tennessee, in substantially the form attached, for a term of one \(1\) year, for the lease of a ground level wing of the John A. Patten Arts Center, at the rate of \\$1,400.00 per month and other considerations. \(District 1\)](#)

- b. [A resolution authorizing the Mayor to execute an Agreement to Exercise Option to Renew for a one \(1\) year term with North Chickamauga Creek Conservancy, in substantially the form attached, for the lease and management of a community garden at Greenway Farms Park, with an address of 5051 Gann Store Road on a portion of Tax Map No. 110-021. \(District 3\)](#)
- c. [A resolution authorizing the Mayor to enter into a contract for the Creation of the Fallen Five Memorial in the Tennessee Riverpark, Amnicola Marsh Park, in substantially the form attached, RE: Site Studio \(artists Norman Lee and Shane Albritton\), in the amount of \\$750,000.00. \(District 8\)](#)

## **PUBLIC WORKS AND TRANSPORTATION**

### **Public Works**

- d. [A resolution authorizing the award of Contract No. F-17-001-201 to Tri-State Contractors of Chattanooga, TN, Replacement Roofing System for Fire Hall No. 10, in the amount of \\$45,584.00, with a contingency amount of \\$5,000.00, for an amount not to exceed \\$50,584.00. \(District 8\)](#)

### **Transportation**

- e. [A resolution authorizing Northshore Development, LLC % Randall Addison, property owner, to use temporarily the unopened right-of-way south and east of 742 High Ridge Drive for the purpose of clearing the right-of-way for construction access to property, as shown on the maps attached hereto and made a part hereof by reference, subject to certain conditions. \(District 1\)](#)
- 8. Purchases.
  - 9. Other Business.
  - 10. Committee Reports.
  - 11. Recognition of Persons Wishing to Address the Council on Non-Agenda Matters.
  - 12. Adjournment.

Proposed City Council Purchases 2-27-18

DEPARTMENT REQUISITION NO.	ITEM DESCRIPTION	BIDS REQUESTED	BIDS RETURNED	LOWEST/BEST BIDDER	COST	FUND NAME	NOTES
R162158 Public Works	New Blanket Contract for Raising or Lowering Manhole Services-Waste Resources Division	8	1	Mayse Construction Co. P.O. Box 23027 Chattanooga, TN 37422	Estimated \$150,000 Annually	Interceptor Sewer Operations	New Blanket Contract for Raising or Lowering Manhole Services-Waste Resources Division. The original invitation to bid was sent to 8 vendors as well as formally advertised. Bids were received from one vendor. City Ordinance 10913 allowed the award of the contract to Mayse Construction Co. based upon receipt of only "one" bid after the requirement has been rebid.
PO542338 Public Works	Blanket Contract Renewal for Erosion Control Materials-City Wide Services	6	2	Jen-Hill Construction Material P.O. Box 1192 Hendersonville, TN 37077	Estimated \$30,000 Annually	General Funds	Blanket Contract Renewal of PO542338 for Erosion Control Materials-City Wide Services. There were 6 direct bid solicitations and we received 2 responses in the publicly advertised bid proceedings. Jen-Hill Construction Material was the best bid meeting specifications.
PO537482 Public Works	Blanket Contract Renewal Emulsified Asphalt for Local Pickup-City Wide Services	4	2	Hudson Materials Company 1615 Sholar Ave. Suite 200 Chattanooga, TN 37406	Estimated \$160,000 Annually	General Funds	Blanket Contract Renewal of PO537482 for Emulsified Asphalt for Local Pickup-City Wide Services. There were 4 direct bid solicitations and we received 2 responses in the publicly advertised bid proceedings. Hudson Materials Company was the best bid meeting specifications.
PO540500 Public Works	Blanket Contract Renewal for Grounds Maintenance for Selected City Properties	5	3	R & A Property Maintenance, Inc. 865 Old Hwy 28 Dunlap, TN 37327	Estimated \$30,000 Annually	General Funds	Blanket Contract Renewal of PO540500 for Grounds Maintenance for Selected City Properties. There were 5 direct bid solicitations and we received 3 responses in the publicly advertised bid proceedings. R & A Property Maintenance, Inc. was the best bid meeting specifications.
PO542814 Public Works	Blanket Contract Renewal for Water Analysis Services-Water Quality Division	8	4	TestAmerica Laboratories, Inc. 2960 Foster Creighton Drive Nashville, TN 37204	Estimated \$70,000 Annually	General Funds	Blanket Contract Renewal of PO542814 for Water Analysis Services-Water Quality Division. There were 8 direct bid solicitations and we received 4 responses in the publicly advertised bid proceedings. TestAmerica Laboratories, Inc. was the best bid meeting specifications.



# City of Chattanooga

Mayor Andy Berke

February 19, 2018

Mr. Justin Holland, Administrator  
Public Works Department  
Development Resource Center  
1250 Market Street – Suite 2100  
Chattanooga, TN 37402

**Subject: 162158/304936 – Raising or Lowering Manhole Services – Waste Resources  
Division – Public Works Department**

Dear Mr. Holland:

Council approval is recommended to issue a blanket contract for Raising or Lowering Manhole Services for the Waste Resources Division of the Public Works Department. The contract term will be for twelve (12) months with the option to renew for two (2) additional twelve (12) month periods. This service is needed to re-align manholes with street level after road repaving by others. The estimated annual expenditure for the contract is \$150,000.

The invitation to bid was sent to eight (8) vendors as well as formally advertised. After no bids were received, it was re-advertised and sent to eight (8) different suppliers. One (1) response was received as shown below and on the attachment. A copy of the bid is retained on file and available for review in the Purchasing Office upon request.

**Bidder**  
Mayse Construction Co.

I recommend awarding this blanket contract to Mayse Construction Co., P.O. Box 23027, Chattanooga, TN 37422. Mayse Construction Co. offers the lowest bid which meets the specifications for the City of Chattanooga.

Respectfully,

Bonnie Woodward  
Director of Purchasing

Bid Tabulation -

RFB # 304936

Raise & Lower  
Manholes

Item #	Item	Mayse Construction Unit Price
1	Adjustment of Manholes	\$940.00
2	Resetting Manhole Frames & Covers	\$980.00
3	Manhole Replacement	\$8,250.00
4	Excess Manhole Adjustment	\$140.00
5	Manhole Lids & Frames	\$1,350.00
6	Adjust Catch Basins	\$1,500.00



Raise and Lower Manholes – Requisition 162158

TNT Concrete  
966 County Road 20  
Calhoun, TN 37309

Pro-Seal & Paving LLC  
1870 Clearbrook Ct.  
Chattanooga, TN 37406

Maven Group LLC  
6326 Middle Valley Road, Suite A  
Chattanooga, TN 37343

ADI Pavement LLC  
6020 Pinehurst Avenue  
Chattanooga, TN 37421

Robert Smith Inc  
4657 Shallowford Rd  
Chattanooga, TN 37411

Kleenco Construction  
1229 Latta St.  
Chattanooga TN, 37406

AAA Asphalt Construction, LLC  
326 Herman Buck Ln.  
Chickamauga, GA 30707

Wright Construction Co.  
3115 Curtis St  
Chattanooga, TN 37406

Raise and Lower Manholes – Requisition 162158

Talley Construction Co., Inc.  
1751 McFarland Ave.  
Rossville, GA 30741

Mayse Construction Co.  
P.O. Box 23027  
Chattanooga, TN 37422

Thomas Brothers Construction Co.  
7849 Dayton Pike  
Hixson, TN 37343

Phaltless Incorporated  
2611 Riverside Dr.  
Chattanooga, TN 37406

Highways Inc.  
2 Pelican Dr.  
Chattanooga, TN 37416

McDaniel & Son Construction Co.  
4033 S. Access Rd.  
Chattanooga, TN 37406

Spear Hopkins Paving Co.  
5730 Fisk Ave  
Chattanooga, TN 37421

Southern Underground  
4132 Jersey Pike  
Chattanooga, TN 37421

# BID SOLICITATION



**City of Chattanooga**  
 101 East 11th Street, Suite G13  
 Chattanooga, TN 37402

**BID OPENING DATE AND TIME:**  
 08-FEB-18 at 2:00 PM

**BID NUMBER: 304936**

**BUYER:**  
**PHONE #: (423) 643-7230**  
**DELIVERY REQUIRED:**

**SEALED BIDS**

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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City of Chattanooga  
 101 East 11th Street, Suite G13  
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
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Requisition No.: 162158  
 Ordering Dept.: Waste Resources  
 Buyer: Geoffrey Hipp 423-643-7233  
 \*\*\*\*\*

**DESCRIPTION:**  
 This shall be a twelve (12) month blanket contract to Raise and Lower Manholes for the Waste Resources Division. The contract may be renewed for two (2) additional twelve (12) month terms under the same Terms and Conditions by Mutual Agreement. The City of Chattanooga and the Contractor may bilaterally extend the contract by Written Confirmation by both parties at least 30 days prior to the contract's current expiration date into any successive term as provided herein.  
 \*\*\*\*\*

**ATTACHMENTS:**  
 - Specifications  
 - Iran Divestment Act  
 - Affirmative Action Plan  
 - Standard Terms and Conditions:  
 (<http://www.chattanooga.gov/purchasing/standard-terms-and-conditions>)  
 \*\*\*\*\*

**\*\*\* BIDS MUST BE RECEIVED NO LATER THAN \*\*\***  
 \*\*\*\*\* 2:00 PM ON FEBRUARY 8, 2018 \*\*\*\*\*  
 \*\*\*\*\*

PLEASE SUBMIT BIDS IN DUPLICATE INDICATING  
 BID NUMBER (304936) ON OUTSIDE PACKAGING  
 \*

ALL ITEMS MUST BE QUOTED F.O.B. DESTINATION, FREIGHT ALLOWED.  
 \*\*\*\*\*

**NOTE:** All bids received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Bidder acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.

The City of Chattanooga reserves the right to reject any and/or all bids, waive any Informalities in the bids received, and to accept any bid which in its opinion may be for the best interest of the city.

The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin.  
 \*\*\*\*\*

**PRICE ESCALATION CLAUSE:**  
 All prices under this contract shall remain fixed during each twelve (12) month contract period. If as a result of a general change in prices or discounts, the contractor has changed prices to all of its customers, then, at the time of contract renewal, the price under this contract may be adjusted accordingly after acceptance. All price increases must be justified by providing a copy of the prevailing labor wage or material cost increases. Prompt notice of price changes (increases or reductions) must be furnished to the Purchasing Agent at least 30 days prior to the requested effective date and the prices for these services/materials shall remain firm for twelve (12) months. The effective date of price increases shall be the date the Purchasing Agent accepts the price changes or the effective date of increase stated by contractor's notice to Purchasing Agent, whichever is later.  
 \*\*\*\*\*

PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION:

Company Name Mayse Construction Company  
 Address P.O. Box 23027 Chattanooga, TN 37422  
 Phone/Toll-Free No. 1-423-892-0016  
 Fax No. 1-423-892-0283  
 E-Mail Address todd@maysecc.com

# BID SOLICITATION



**City of Chattanooga**  
 101 East 11th Street, Suite G13  
 Chattanooga, TN 37402

**BID OPENING DATE AND TIME:**  
 08-FEB-18 at 2:00 PM  
**BID NUMBER:** 304936

**SEALED BIDS**

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

**BUYER:**  
**PHONE #:** (423) 643-7230  
**DELIVERY REQUIRED:**

**VENDOR**

RFQ

**MAIL TO**

City of Chattanooga  
 101 East 11th Street, Suite G13  
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
Contact Person's Name <u>Bobby Mayse</u>					
Estimated Delivery <u>Per request, estimating 8 to 10 per Month</u>					
Minority-Owned Business <input type="checkbox"/> Small Business <input type="checkbox"/> Veteran <input type="checkbox"/>					
Minority Woman Owned Business <input type="checkbox"/> Disabled Veteran <input type="checkbox"/>					
Women-Owned Business <input type="checkbox"/>					

**NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS**

The City is Exempt from all Federal and State Tax.  
 Bids will be received at the above mentioned address.

ALL BIDS MUST BE SIGNED – The undersigned offers the above quoted prices under the conditions contained herein.

TERMS OF PAYMENT: 15 days from receipt of invoice

TELEPHONE NUMBER: 1-423-892-0016

COMPANY: Mayse Construction Company

SIGNATURE: [Signature]

NAME AND TITLE: Richard T. Mayse

# BID SOLICITATION



City of Chattanooga  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

## BID OPENING DATE AND TIME:

08-FEB-18 at 2:00 PM

BID NUMBER: 304936

### SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

### BUYER:

PHONE #: (423) 643-7230

DELIVERY REQUIRED:

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City of Chattanooga  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
1	Adjustment of Sanitary Sewer Manholes (frames & covers): Lowering of existing manhole frames and covers, including cold mix, traffic control per MUTCD, etc. (complete-in-place)	1	Each	<u>940.00</u>	<u>940.00</u>
2	Resetting manhole frames and covers with concrete and/or masonry to finish grade including traffic control per MUTCD, etc. (complete-in-place)	1	Each	<u>980.00</u>	<u>980.00</u>
3	Manhole precast cone replacement (SD-300.01) including Removal of existing material prior to placement, etc. (complete-in-place)	1	Each	<u>8,250.00</u>	<u>8,250.00</u>
4	Excess manhole adjustment	1	Each	<u>140.00</u>	<u>140.00</u>
5	Procurement and transportation of manhole lids and frames (SD-301.03)	1	Each	<u>1,350.00</u>	<u>1,350.00</u>
6	Adjust Catch Basin, Curb Inlets, Misc. Drainage Structures: Adjust catch basin (curb iron only) (SD-608.01). Includes mortar, concrete, grout, etc. and traffic control per MUTCD. (complete-in-place)	1	Each	<u>1,500.00</u>	<u>1,500.00</u>

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

ALL BIDS MUST BE SIGNED – The undersigned offers the above quoted prices under the conditions contained herein.

**CONTRACT SPECIFICATIONS TO RAISE AND LOWER MANHOLES  
FOR TENNESSEE STATE PAVING PROJECTS  
FOR THE WASTE RESOURCES DIVISION  
CITY OF CHATTANOOGA, TENNESSEE**

**1.0 GENERAL**

**1.1 SCOPE OF SERVICES**

The Scope of Services included in these Specifications shall be for the provision of labor services and related materials and equipment for height adjustment for sanitary sewer manhole rims and covers as well as storm drainage structures on an as-needed basis for the Department of Transportation of the City of Chattanooga. The Department of Transportation is located at 1250 Market St, Chattanooga, Tennessee 37403.

It is the responsibility of each bidder to reasonably determine the types of structures for which these services may be required, the associated work areas and conditions, the sizes and types of equipment and parts, the safety requirements, and any other circumstances associated with the provision of these repair/installation services.

**1.2 BASIS OF BIDDING**

The Contractor shall submit one (1) bid on the City's Standard Bid Form. The Bid shall include the labor cost per hour for personnel as well as a percent markup on parts, materials, and equipment as requested by the City.

The bid shall be awarded on the basis of the unit cost as well as an evaluation of the Vendor's qualifications, experience, capabilities and other factors specified in the City Code.

***The City of Chattanooga reserves the right to reject any and/or all bids, to waive any information in Bids received, and to accept any Bid which in its opinion may be in the best interest of the city.***

**1.3 SUBMITTALS**

**1.3.1 Bid Bond**

None

**1.3.2 Performance Bond**

\$75,000

**1.3.3 References and Experience**

A. References

1. The Vendor shall submit a list of at least five (5) customers for whom the

Vendor has performed sanitary sewer manhole adjustment services during the past five (5) years.

2. The list shall include names, addresses, telephone numbers, and contact person who is knowledgeable of services provided.

**B. Experience**

1. The Vendor shall submit a brief company history of providing the specified services.
2. The Vendor shall provide a description of its work force including number of skilled personnel and their length of service with the company.
3. The Vendor shall be a licensed Municipal and Utility (MU) contractor with unlimited contracting ability.
4. The Vendor shall have a minimum \$2,500,000 bonding ability.

**1.4 GENERAL CONDITIONS AND INSTRUCTIONS TO BIDDERS**

The Vendor shall comply with rules and conditions found in the City of Chattanooga's Standard Terms and Conditions (<http://chattanooga.gov/purchasing/standard-terms-and-conditions>).

**1.5 LENGTH OF CONTRACT**

The Contract for services described herein shall be for a period of one (1) year beginning the effective date of the award of the Contract. The Vendor shall provide firm unit costs for the first year of the Contract.

The City shall have the option of extending the Contract for two (2) additional one (1) year periods.

Unit costs shall, at the time of contract renewal, be subject to adjustment by mutual agreement based on the Southern States CPI as published by the US Department of Labor.

**1.6 INSURANCE**

Contractor shall purchase and maintain during the life of this Agreement, insurance coverage which will satisfactorily insure Contractor against claims and liabilities which arise because of the execution of this Agreement, with the minimum insurance coverage as follows:

- a. Commercial General Liability Insurance, with a limit of \$1,000,000 for each occurrence and \$2,000,000 in the general aggregate.
- b. Automobile Liability Insurance, with a limit of \$1,000,000 for each accident, combined single limit for bodily injury and property damage.

c. Worker's Compensation Insurance and Employer's Liability Insurance, in accordance with statutory requirements, with a limit of \$500,000 for each accident.

d. Professional Liability Insurance, with a limit of \$1,000,000 for each claim and aggregate.

If any of the above cited policies expire during the life of this Agreement, it is the Contractor's responsibility to forward renewal Certificates within ten (10) days after the renewal date containing all the aforementioned insurance provisions. Certificates must specifically cite the following provisions:

i. City of Chattanooga, its agents, representatives, officers, directors, officials and employees must be named an Additional Insured under the following policies:

a) Commercial General Liability

b) Auto Liability

c) Worker's Compensation Insurance and Employer's Liability Insurance

d) Professional Liability Insurance

ii. Contractor's insurance must be primary insurance as respects performance of subject contract.

iii. All policies, except Professional Liability Insurance, if applicable, waives rights of recovery (subrogation) against City of Chattanooga, its agents, representatives, officers, directors, officials and employees for any claims arising out of work or services performed by Contractor under this Agreement.

## **1.7 WARRANTY**

The Vendor shall warrant and guarantee the work performed for a period of one (1) year following completion of the work. The work shall be guaranteed and warranted against defective workmanship and materials.

## **2.0 SERVICES AND OTHER REQUIREMENTS**

### **2.1 GENERAL**

#### **2.1.1 *Subcontractors***

The Vendor shall not subcontract the services or assign the contract to others without the written consent of the City of Chattanooga.

#### **2.1.2 *Compliance with Applicable Regulations***

All of the services provided by the Vendor shall be completed in a good and workmanlike manner. All services provided shall be in compliance with all applicable



statutes, rules, ordinances and regulations of, but not limited to, the USEPA, TDEC, TDOT, OHSA, and any similar federal, state, and local laws or regulations applicable to the Vendor or to the services described herein.

The Vendor's personnel shall comply with all City, Waste Resources Division, and Moccasin Bend WWTP work rules and regulations when on site.

### **2.1.3 Inspection**

The services furnished by the Vendor shall be subject to inspection and approval by the City's designated representative, but the manner and method of providing the services shall be the responsibility of the Vendor.

### **2.1.4 Failure to Provide Services and Termination of Contract**

In the event the Vendor:

- a. Fails to initiate services on the date specified or otherwise agreed to;
- b. Fails to provide all of the required documentation for his personnel, insurance, and any other documentation required by these Specifications at the specified times;
- c. After having begun services, abandons them for any reason;
- d. Suspends or refuses to continue services; or
- e. Defaults in any manner in the performance under the terms of the Contract for a period of two (2) consecutive working days (unless the Vendor is prevented from continuing for reasons beyond its control)

The City of Chattanooga shall have the right to terminate the Contract immediately upon the written notification by the City for the reasons listed above and the City shall complete the Contract or have the services completed by another vendor in any reasonable manner at the Vendor's expense.

The City shall have the right to terminate the Contract after giving a thirty-day (30) written notice to the Vendor.

## **2.2 DESCRIPTION OF CONTRACTED SERVICES**

### **2.2.1 General**

The Tennessee Department of Transportation (TDOT) owns and maintains various roads and right-of-ways in the City of Chattanooga. The City of Chattanooga owns and maintains sanitary and storm sewers beneath most state operated roads. Annually TDOT will repave portions of state roadways. The Vendor agrees to provide the services described by these specifications for protection and maintenance of City infrastructure during and following state paving operations.

### **2.2.2 Vendor Services**

- A. Coordinate with City and TDOT personnel for all contracted activities
- B. Lower manholes to a specified depth, including cold mix and manhole

marker, prior to state milling operations.

- C. Reset manhole frames and covers with concrete and/or masonry to finish grade after paving operations.
- D. Replace precast manhole cones, where required by the City.
- E. Procure and transport manhole lids and frames.
- F. Adjust catch basins, curb inlets and miscellaneous drainage structures.

### **2.2.3 City Supplied Services**

The City will provide a designated contact to coordinate all activities associated with the contract.

## **3.0 EXECUTION**

### **3.1 CONTRACT STARTING DATE**

The Contract for the full services shall begin immediately on the effective date of the award of the Contract.

### **3.2 PAYMENT OF SERVICES**

Payment shall be made in accordance with City procedures. Payment requests should be submitted to the Chattanooga Department of Transportation, 1250 Market St, Chattanooga, Tennessee 37403.

BID SCHEDULE


ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	ITEM TOTAL
<b>1</b>	<b>Adjustment of Sanitary Sewer Manholes (frames &amp; cover)</b>				
1A	Lowering of existing Manhole Frames and Covers, including cold mix, traffic control per MUTCD, etc. (complete-in-place)	100	EA	\$ 940.00	\$ 94,000.00
1B	Resetting Manhole Frames and Covers with Concrete and/or Masonry to finish grade including traffic control per MUTCD, etc. (complete-in-place)	100	EA	\$ 980.00	\$ 98,000.00
1C	Manhole Precast Cone Replacement (SD-300.01) including Removal of existing material prior to placement, etc. (complete-in-place)	5	EA	\$ 8,250.00	\$ 41,250.00
1D	Excess Manhole Adjustment	100	VI	\$ 140.00	\$ 14,000.00
1E	Procurement and transportation of Manhole Lids and Frames (SD-301.03)	10	EA	\$ 1,350.00	\$ 13,500.00
<b>2</b>	<b>Adjust Catch Basin, Curb Inlets, Misc. Drainage Structures</b>				
2A	Adjust Catch Basin (curb iron only) (SD-608.01). Includes Mortar, Concrete, Grout, etc. and traffic control pre MUTCD. (complete-in-place)	10	EA	\$ 1,500.00	\$ 15,000.00

\$ 275,750.00

Chapter No. 817 (HB0261/SB0377). "Iran Divestment Act" enacted.

Vendor Disclosure and Acknowledgement

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.

(SIGNED)   
(PRINTED NAME) Richard T. Mayse  
(BUSINESS NAME) Mayse Construction  
(DATE) 2-8-18

For further information, please see website:

[https://www.tn.gov/assets/entities/generalservices/cpo/attachments/List\\_of\\_persons\\_pursuant\\_to\\_Tenn.\\_Code\\_Ann.\\_12-12-106,\\_Iran\\_Divestment\\_Act-July.pdf](https://www.tn.gov/assets/entities/generalservices/cpo/attachments/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12-106,_Iran_Divestment_Act-July.pdf)

## Affirmative Action Plan

The City of Chattanooga is an equal opportunity employer and during the performance of this Contract, the Contractor agrees to abide by the equal opportunity goals of the City of Chattanooga as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or handicap. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, national origin, or handicap. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or handicap.
3. The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. During the term of all construction contracts or subcontracts in excess of \$10,000 to be performed for the City of Chattanooga, the following non-discriminatory hiring practices shall be employed to provide employment opportunities for minorities and women:
  - a. All help wanted ads placed in newspapers or other publications shall contain the phrase "Equal Employment Opportunity Employer".
  - b. Seek and maintain contracts with minority groups and human relations organizations as available.
  - c. Encourage present employees to refer qualified minority group and female applicants for employment opportunities.
  - d. Use only recruitment sources which state in writing that they practice equal opportunity. Advise all recruitment sources that qualified minority group members and women will be sought for consideration for all positions when vacancies occur.

5. Minority statistics are subject to audit by City of Chattanooga staff or other governmental agency.
6. The Contractor agrees to notify the City of Chattanooga of any claim or investigation by State or Federal agencies as to discrimination.



\_\_\_\_\_  
(Signature of Contractor)

\_\_\_\_\_  
President Mayse Construction Company

(Title and Name of Company)

\_\_\_\_\_  
2-8-18

(Date)



# City of Chattanooga

Mayor Andy Berke

February 20, 2018

Mr. Justin Holland  
Administrator  
Public Works Department  
1250 Market Street, Suite 2100  
Chattanooga TN, 37402

Subject: Contract Renewal of Blanket 542338 – Erosion Control Materials – Public Work  
Department/City Wide Services

Dear Mr. Holland;

Council approval is recommended to renew blanket contract 542338 for Erosion Control Materials as needed by the Public Works Department/ City Wide Services. The City of Chattanooga is exercising the option to renew this contract for an additional twelve (12) months through February 28, 2019. The estimated annual expenditure under this contract is \$30,000.00.

The invitation to bid was sent to six (6) vendors as well as formally advertised. Two (2) responses were received. A copy of Blanket Contract 542338 is attached.

I recommend renewing this blanket contract with Jen-Hill Construction Material, as being in the best interests of the City of Chattanooga.

Respectfully yours,

Bonnie Woodward  
Purchasing Director

BW/dp  
Attachments

# Purchase Order BLANKET



**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

V E N D O R	Vendor Number: 674036 Vendor Alternate ID: 4207  Jen-Hill Construction Material P O Box 1192 Hendersonville, TN 37077-1192
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PO Date: 23-FEB-17 Buyer: Dedra Partridge FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number</b> <b>542338</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Requisition No.: 148610 Ordering Dept.: Public Works/City Wide Services Buyer: Dedra Partridge Phone No.: (423) 643-7237  Items Being Purchased: Erosion Control Materials  This Shall Be A Twelve (12) Month Blanket Contract To Supply Erosion Control Materials. The Contract Term May Be Renewed For Two (2) Additional Twelve (12) Month Term Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein.  Vendor Contact: Jennifer Hines jennifer@jenhill.com (800) 452-4435 (615) 822-9460 (Fax)  Contract Term: March 1, 2017 thru March 1, 2018  Approved By City Council On February 21, 2017  <div style="text-align: center; font-size: 2em; font-family: cursive;">                         C B Woodward                          3/2/17                     </div>					

\*\*\*\*\* NOTICE \*\*\*\*\*

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Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.



# Purchase Order BLANKET



**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: 674036 Vendor Alternate ID: 4207  Jen-Hill Construction Material P O Box 1192 Hendersonville, TN 37077-1192
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PO Date: 23-FEB-17 Buyer: Dedra Partridge FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number 542338</b>  INVOICES: Direct invoices in <b>DUPLICATE</b> to the Invoice address shown below.
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<b>S H I P T O</b>	
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number			Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	Erosion Control blanket, DS150 with DOT System, 80 yds per roll, priced per square yard.	0.00	Square Yard	\$ 0.3200	\$ 0.00
2	Erosion control blanket, S150. Degradable with DOT System, 80 sq.yd. per roll, priced per sq. yd.	0.00	Square Yard	\$ 0.2900	\$ 0.00
3	Turf Reinforcement, C-350, 40 sq. yd. per roll, priced per sq. yd.	0.00	Square Yard	\$ 3.1500	\$ 0.00
4	North American Green P300, Permanent Erosion control Blanket for Shorelines and Ditches, 6.67' x 108', 80 sq. yd. per roll, priced per sq. yd.	0.00	Square Yard	\$ 3.5300	\$ 0.00
5	Biobarrier II Weed Control, 58.5" x 21', Priced per roll,	0.00	Square Yard	\$ 26.2500	\$ 0.00
6	Biobarrier II Weed Control, 58.5" x 102', Priced per roll,	0.00	Square Yard	\$ 26.2500	\$ 0.00
7	Wire Staples, 6", 1000 per box	0.00	Box	\$ 29.5000	\$ 0.00
8	Staples, 12", 8 gauge, 500 per box, priced per box	0.00	Box	\$ 72.0000	\$ 0.00
9	Wood Stakes, 6" 1000 per box, priced per box	0.00	Box	\$ 125.0000	\$ 0.00
10	7 " Insulation Nails	0.00	Case	\$ 123.5000	\$ 0.00

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# Purchase Order BLANKET



**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: 674036 Vendor Alternate ID: 4207  Jen-Hill Construction Material P O Box 1192 Hendersonville, TN 37077-1192
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PO Date: 23-FEB-17 Buyer: Dedra Partridge FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number 542338</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>S H I P T O</b>	
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
11	Wheat Straw Bales	0.00	Each	\$ 0.0000	\$ 0.00
12	DP12-110-1 Compost Filter Sock 12 Inch, Filtrexx Siltsoxx 12" x 100'	0.00	Each	\$ 347.0000	\$ 0.00
13	Straw Bales Wheat	0.00	Each	\$ 0.0000	\$ 0.00
14	Straw Wattle 12"- Sedi Max-SW12	0.00	Each	\$ 10.8000	\$ 0.00
15	Seed Kentucky 31 Fescue 50 Lb bag	0.00	Bag	\$ 70.0000	\$ 0.00
16	Seed 80/20 Contractors Mix	0.00	Bag	\$ 60.0000	\$ 0.00
17	Seed Annual Rye 50 lb bag	0.00	Bag	\$ 41.0000	\$ 0.00
18	Seed Millet BrownTop	0.00	Bag	\$ 34.0000	\$ 0.00
19	Silt Fence Type A 3'x100' with 48" Hardwood Stakes on 6" Centers	0.00	Each	\$ 29.5000	\$ 0.00
20	Silt Fence 3' x 50' C Pop with stakes 4' on Center	0.00	Each	\$ 55.0000	\$ 0.00

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# Purchase Order BLANKET



**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: 674036 Vendor Alternate ID: 4207  Jen-Hill Construction Material P O Box 1192 Hendersonville, TN 37077-1192
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PO Date: 23-FEB-17 Buyer: Dedra Partridge FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number 542338</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>S H I P T O</b>	
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number			Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
21	Sod Staples Case of 1000 6"	0.00	Each	\$ 29.5000	\$ 0.00
22	Sod Staples Case of 500 12"	0.00	Each	\$ 72.0000	\$ 0.00
23	Landlock 450 Turf Reinforcement Matting 100 Square Ft Roll, North America Green SC-250	0.00	Square Yard	\$ 2.5900	\$ 0.00
24	PP5-10 Turf Reinforcement Matting 10 oz 100 Square Yard Roll	0.00	Square Yard	\$ 2.7300	\$ 0.00
25	Landlock 450 Turf Reinforcement Matting 100 Square Ft Roll, North America Green SC-250	0.00	Square Yard	\$ 2.5900	\$ 0.00
26	PP5-8 Turf Reinforcement Matting 8 oz 100 Square Yard Roll, North America Green P300 LW	0.00	Square Yard	\$ 2.4700	\$ 0.00
27	Double Net Straw Matting 100 Square Yard Roll, North America Green S150	0.00	Square Yard	\$ 0.2900	\$ 0.00
28	Rapid Grow Straw Matting Double Net Straw Matting f100 Square Yard, North America Green DS150	0.00	Square Yard	\$ 32.0000	\$ 0.00
29	Miscellaneous	0.00	Each	\$ 1.0000	\$ 0.00

**TOTAL: \$ .00**

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# City of Chattanooga

Mayor Andy Berke

February 19, 2018

Mr. Justin Holland  
Administrator  
Public Works Department  
1250 Market Street, Suite 2100  
Chattanooga, Tennessee 37402

**Subject: Renewal of Blanket 537482 – Emulsified Asphalt for Local Pickup –  
Public Works/City Wide Services**

Dear Mr. Holland:

Council approval is recommended to renew blanket contract 537482 for Emulsified Asphalt for Local Pickup, as needed by the Public Works Department/City Wide Services. The City of Chattanooga is exercising the final option to renew this contract for an additional twelve (12) months through March 2019. The estimated annual expenditure under this contract is \$160,000.00.

The invitation to bid was sent to four (4) vendors as well as formally advertised. Two (2) bids were received. A copy of Blanket Contract 537482 is attached.

I recommend extending this contract with Hudson Materials Company, as being in the best interests of the City of Chattanooga.

Respectfully yours,

Bonnie Woodward  
Director of Purchasing

BW/DP  
Attachments

# Purchase Order

## BLANKET



**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: 749333 Vendor Alternate ID: 7132  Hudson Materials Co 1615 Sholar Ave Ste 200 Chattanooga, TN 37406
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PO Date: 28-MAR-16 Buyer: Dedra Partridge FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number</b> <b>537482</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>S H I P T O</b>	
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
<b>Line Nbr</b>	<b>Item ID - Item Description</b>	<b>Quantity</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Total</b>
Requisition No. 130015 Ordering Dept.: Public Works Buyer: William Tucker Telephone: 423-643-7238 Fax: 423-643-7244 Email: tucker_w@chattanooga.gov .....					
Items Being Purchased: Emulsified Asphalt for Local Pickup .....					
This shall be a twelve (12) month blanket contract to supply Emulsified Asphalt as needed by agencies of the City of Chattanooga. The contract term may be renewed for two (2) additional twelve (12)-month terms under the same terms and conditions by mutual agreement. The City of Chattanooga and the Contractor may bilaterally extend the Contract by providing written confirmation of agreement by both parties at least 30 days prior to the Contract's current expiration date. .....					
PRICE ESCALATION CLAUSE: If, as a result of a general change in labor rates, materials prices or discounts, the Contractor has changed prices to all of its customers, the prices under this contract may be adjusted accordingly. In requesting a price increase, the Contractor shall provide the Purchasing Department with documentation showing the reason for the requested increase. Increases shall not be requested more often than once per year. Price increases shall only become effective after approval by the Purchasing Agent. .....					
City of Chattanooga Terms and Conditions are incorporated herein by Reference, and are posted on the City's Website at <a href="http://www.chattanooga.gov/general-services/purchasing/standard-terms-and-conditions">http://www.chattanooga.gov/general-services/purchasing/standard-terms-and-conditions</a> . If you cannot download, call buyer for a copy. .....					
Vendor Contact Information:  Vendor Name: Hudson Materials Contact Person: Tim Jennings Tel.: 423-506-7065 Fax: 423-334-9435 Email: timj@hudsoncc.com Street Address: 1615 Sholar Avenue City, State, Zip: Chattanooga, TN 37406 .....					

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authorizes payment upon proper certification of receipt of goods and/or services.

# Purchase Order BLANKET



**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: 749333 Vendor Alternate ID: 7132  Hudson Materials Co 1615 Sholar Ave Ste 200 Chattanooga, TN 37406
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PO Date: 28-MAR-16 Buyer: Dedra Partridge FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number</b> <b>537482</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>S H I P T O</b>	
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
***** THIS IS A REVISION TO A PRIOR ORDER *****					
Change Order Issued Extending The Contract For One (1) Additional Year. The New CPD Will Be March 22, 2018.					
Council Approved March 28, 2017					

\*\*\*\*\* NOTICE \*\*\*\*\*

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# Purchase Order BLANKET



**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: 749333 Vendor Alternate ID: 7132  Hudson Materials Co 1615 Sholar Ave Ste 200 Chattanooga, TN 37406
--	---

PO Date: 28-MAR-16 Buyer: Dedra Partridge FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number 537482</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>S H I P T O</b>	
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	Emulsified Asphalt, Tack Oil, SSI-H, Priced per gallon	0.00	Gallon	\$ 1.8000	\$ 0.00
2	Emulsified Asphalt, CRS-2, Priced per gallon	0.00	Gallon	\$ 1.6774	\$ 0.00
3	Emulsion, Picked Up - Grade RS-2, Priced per gallon	0.00	Gallon	\$ 1.6042	\$ 0.00
4	Emulsion, Picked Up - Grade AE-P, Priced per gallon	0.00	Gallon	\$ 1.6866	\$ 0.00
5	Emulsion, Picked Up - Grade AD-3, Priced per gallon	0.00	Gallon	\$ 1.8874	\$ 0.00
6	Wes Col Mix	0.00	Ton	\$ 68.0000	\$ 0.00
7	Emulsion, CRS-2P, Priced per gallon,	0.00	Gallon	\$ 2.0544	\$ 0.00
8	Minimum Charge	0.00	Each	\$ 50.0000	\$ 0.00
9	ASP Index	0.00	Each	\$ 366.8200	\$ 0.00
10	Delivery Charge	0.00	Gallon	\$ 0.0345	\$ 0.00

**TOTAL: \$ .00**

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# City of Chattanooga

Mayor Andy Berke

February 19, 2018

Mr. Justin Holland  
Administrator  
Public Works Department  
1250 Market Street, Suite 2100  
Chattanooga TN, 37402

Subject: Contract Renewal of Blanket 540500 – Grounds Maintenance for Selected City Properties – Public Works

Dear Mr. Holland;

Council approval is recommended to renew blanket contract 540500 for Grounds Maintenance for Selected City Properties, as needed by the Public Works Department/ Parks Division. The City of Chattanooga is exercising the option to renew this contract for an additional twelve (12) months through February, 2019. The estimated annual expenditure under this contract is \$30,000.00.

The invitation to bid was sent to five (5) vendors as well as formally advertised. Three (3) responses were received. A copy of Blanket Contract 540500 is attached.

I recommend renewing this blanket contract with R&A Property Maintenance, Inc., as being in the best interests of the City of Chattanooga.

Respectfully yours,

Bonnie Woodward  
Purchasing Director

BW/dp  
Attachments

# Purchase Order BLANKET



**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: Vendor Alternate ID: 493110  R&A Property Maintenance Inc 865 Old Hwy 28 Dunlap, TN 37327
--	---

PO Date: 10-OCT-16 Buyer: Dedra Partridge FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number 540500</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>S H I P T O</b>	
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
<b>Line Nbr</b>	<b>Item ID - Item Description</b>	<b>Quantity</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Total</b>
Requisition No. 141673 Ordering Dept.: Public Works Buyer: William Tucker Telephone: 423-643-7238 Fax: 423-643-7244 Email: wtucker@chattanooga.gov ***** Items Being Purchased: Grounds Maintenance for Selected City Properties ***** This shall be a twelve (12) month blanket contract to supply Grounds Maintenance Services for Selected City Properties as needed by agencies of the City of Chattanooga. The contract term may be renewed for two (2) additional twelve (12)-month terms under the same terms and conditions by mutual agreement. The City of Chattanooga and the Contractor may bilaterally extend the Contract by providing written confirmation of agreement by both parties at least 30 days prior to the Contract's current expiration date. ***** Vendor Contact Information:  Vendor Name: R & A Property Maintenance, Inc. Contact Person: Randall Houk Tel.: 423-591-6443 Fax: 866-279-7095 Email: office@RAPropertyMaintenance.com Street Address: 865 Old Highway 28 City, State, Zip: Dunlap, TN 37327 *****					

\*\*\*\*\* NOTICE \*\*\*\*\*

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# Purchase Order BLANKET



City of Chattanooga  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 493110  R&A Property Maintenance Inc 865 Old Hwy 28 Dunlap, TN 37327
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PO Date: 10-OCT-16 Buyer: Dedra Partridge FOB: DESTINATION Terms: Immediate	Purchase Order Number <b>540500</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
***** THIS IS A REVISION TO A PRIOR ORDER *****					
Change Issued Changing Buyer From William Tucker to Dedra Partridge					

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<b>V E N D O R</b>	Vendor Number: Vendor Alternate ID: 493110  R&A Property Maintenance Inc 865 Old Hwy 28 Dunlap, TN 37327
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PO Date: 10-OCT-16 Buyer: Dedra Partridge FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number 540500</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>S H I P T O</b>	
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number			Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	Mowing Old Harriet Tubman Site	0.00	Each	\$ 2,320.0000	\$ 0.00
2	Mowing Charles A Bell Gounds	0.00	Each	\$ 688.0000	\$ 0.00
3	Mowing Alton Park Landfill	0.00	Each	\$ 1,675.0000	\$ 0.00

**TOTAL: \$ .00**

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# City of Chattanooga

Mayor Andy Berke

February 20, 2018

Mr. Justin Holland  
Administrator  
Public Works Department  
1250 Market Street, Suite 2100  
Chattanooga TN, 37402

Subject: Contract Renewal of Blanket 542814 – Water Analysis Services – Public Work  
Department/Water Quality Division

Dear Mr. Holland;

Council approval is recommended to renew blanket contract 542814 for Water Analysis Services as needed by the Public Works Department/ Water Quality Division. The City of Chattanooga is exercising the option to renew this contract for an additional twelve (12) months through March 26, 2019. The estimated annual expenditure under this contract is \$70,000.00.

The invitation to bid was sent to eight (8) vendors as well as formally advertised. Four (4) responses were received. A copy of Blanket Contract 542814 is attached.

I recommend renewing this blanket contract with TestAmerica Laboratories, Inc., as being in the best interests of the City of Chattanooga.

Respectfully yours,

Bonnie Woodward  
Purchasing Director

BW/dp  
Attachments

# Purchase Order BLANKET



**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: Vendor Alternate ID: 17839  TestAmerica Laboratories Inc 2960 Foster Creighton Drive Nashville, TN 37204
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PO Date: 27-MAR-17 Buyer: Dedra Partridge FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number 542814</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>S H I P T O</b>	
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Requisition No.: 144728 Ordering Dept.: Public Works/Water Quality Division Buyer: Dedra Partridge Phone No.: (423) 643-7237  Items Being Purchased: Water Analysis Services  This Shall Be A Twelve (12) Month Blanket Contract To Supply Water Analysis. The Contract Term May Be Renewed For Two (2) Additional Twelve (12) Month Term Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein.  Vendor Contact: Dorothy Roberts (615) 726-0177 (615) 726-3404 (fax) dorothy.roberts@testamericainc.com  City Contact: Rebecca Robinson (423) 643-5876  APPROVED BY CITY COUNCIL ON MARCH 14, 2017  Contract Term: March 27, 2017 through March 27, 2018					

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City of Chattanooga  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: Vendor Alternate ID: 17839  TestAmerica Laboratories Inc 2960 Foster Creighton Drive Nashville, TN 37204
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PO Date: 27-MAR-17 Buyer: Dedra Partridge FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number 542814</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	Sample - Total Ammonia as N	0.00	Each	\$ 15.0000	\$ 0.00
2	Sample - Total Recoverable Arsenic (As)	0.00	Each	\$ 9.0000	\$ 0.00
3	Sample - Total Recoverable Beryllium (Be)	0.00	Each	\$ 9.0000	\$ 0.00
4	Sample - Biochemical Oxygen Demand (BOD)	0.00	Each	\$ 35.0000	\$ 0.00
5	Sample - Total Recoverable Cadmium (Cd)	0.00	Each	\$ 9.0000	\$ 0.00
6	Sample - Chemical Oxygen Demand (COD)	0.00	Each	\$ 20.0000	\$ 0.00
7	Sample - Total Recoverable Chromium (Cr)	0.00	Each	\$ 9.0000	\$ 0.00
8	Sample - Coliform, E. Coli	0.00	Each	\$ 42.0000	\$ 0.00
9	Sample - Total Recoverable Copper (Cu)	0.00	Each	\$ 9.0000	\$ 0.00
10	Sample - Total Cyanide	0.00	Each	\$ 25.0000	\$ 0.00

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<b>V E N D O R</b>	Vendor Number: Vendor Alternate ID: 17839  TestAmerica Laboratories Inc 2960 Foster Creighton Drive Nashville, TN 37204
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PO Date: 27-MAR-17 Buyer: Dedra Partridge FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number 542814</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number			Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
11	Sample - Dissolved Phosphorus	0.00	Each	\$ 20.0000	\$ 0.00
12	Sample - Total Recoverable Lead (Pb)	0.00	Each	\$ 9.0000	\$ 0.00
13	Sample - Total Recoverable Nickel (Ni)	0.00	Each	\$ 9.0000	\$ 0.00
14	Sample - Nitrate/Nitrite as Nitrogen	0.00	Each	\$ 20.0000	\$ 0.00
15	Sample - Total Ammonia plus Organic Nitrogen	0.00	Each	\$ 40.0000	\$ 0.00
16	Sample - Oil & Grease-HEM	0.00	Each	\$ 30.0000	\$ 0.00
17	Sample - Total Phosphorus	0.00	Each	\$ 20.0000	\$ 0.00
18	Sample - Semi-Volatiles	0.00	Each	\$ 150.0000	\$ 0.00
19	Sample - Total Dissolved Solids	0.00	Each	\$ 10.0000	\$ 0.00
20	Sample - Total Kjeldahl Nitrogen (TKN)	0.00	Each	\$ 25.0000	\$ 0.00

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<b>V E N D O R</b>	Vendor Number: Vendor Alternate ID: 17839  TestAmerica Laboratories Inc 2960 Foster Creighton Drive Nashville, TN 37204
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PO Date: 27-MAR-17 Buyer: Dedra Partridge FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number 542814</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
21	Sample - Total Suspended Solids (TSS)	0.00	Each	\$ 10.0000	\$ 0.00
22	Sample - Volatiles	0.00	Each	\$ 65.0000	\$ 0.00
23	Sample - Total Recoverable Zinc (Zn)	0.00	Each	\$ 9.0000	\$ 0.00
24	Sample - Total Nitrogen	0.00	Each	\$ 45.0000	\$ 0.00
25	Sample - Total Organic Carbon	0.00	Each	\$ 25.0000	\$ 0.00
26	Sample - Sulfide	0.00	Each	\$ 25.0000	\$ 0.00
27	Sample - Total Phenols	0.00	Each	\$ 25.0000	\$ 0.00
28	Sample - Organophosphorous Pesticides	0.00	Each	\$ 120.0000	\$ 0.00
29	Sample - Organochlorine Pesticides	0.00	Each	\$ 75.0000	\$ 0.00
30	Sample - Carbamate Pesticides	0.00	Each	\$ 135.0000	\$ 0.00

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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number			Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
31	Sample - Organophosphorous Herbicides	0.00	Each	\$ 110.0000	\$ 0.00
32	Sample - Prometon	0.00	Each	\$ 0.0000	\$ 0.00
33	Sample - Tebuthiuron	0.00	Each	\$ 0.0000	\$ 0.00
34	Sample - Diuron	0.00	Each	\$ 135.0000	\$ 0.00
35	Sample - Miscellaneous	0.00	Each	\$ 1.0000	\$ 0.00
36	Sample - (TCLP)	0.00	Each	\$ 193.0000	\$ 0.00
37	Sample - Simazine	0.00	Each	\$ 0.0000	\$ 0.00
38	Acidity	0.00	Each	\$ 18.0000	\$ 0.00
39	Alkalinity	0.00	Each	\$ 18.0000	\$ 0.00
40	Total Recoverable Aluminum	0.00	Each	\$ 0.0000	\$ 0.00

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PO Date: 27-MAR-17 Buyer: Dedra Partridge FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number 542814</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402

Requestor		Requisition Number			Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
41	Total Recoverable Manganese	0.00	Each	\$ 0.0000	\$ 0.00
42	Total Recoverable Mercury	0.00	Each	\$ 21.0000	\$ 0.00
43	Orthophosphate	0.00	Each	\$ 30.0000	\$ 0.00
44	Total Recoverable Selenium	0.00	Each	\$ 0.0000	\$ 0.00
45	Total Hardness	0.00	Each	\$ 10.0000	\$ 0.00
46	Miscellaneous	0.00	Each	\$ 1.0000	\$ 0.00

**TOTAL: \$ .00**

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